

2016 AMENDED AND RESTATED BYLAWS OF THE DECATUR CENTRAL HIGH SCHOOL BAND BOOSTERS

Mission Statement: The Decatur Central High School Band Boosters (Band Boosters) mission is to support and facilitate the band's mission to create, provide and expand positively life-changing experiences through music for all with enthusiastic participation, performance and study.

Preamble: The Band Boosters are a 501 (c)(3) not-for-profit organization comprised of the parents, relatives and legal guardians of all Decatur Central High School ("DCHS") band/guard students and alumni. The purpose of the organization is to support all of the DCHS band programs including, but not limited to, concert performance bands, marching band, pep band, jazz bands, indoor winds, winter percussion, color guards, and any ensembles (the "DCHS Band/Guard Program"). The Boosters will achieve this objective by: (1) working in conjunction with the DCHS Band/Guard Directors to develop and improve the DCHS Band/Guard Program, helping to attain the highest possible degree of excellence within the band/guard; (2) organizing and overseeing various band/guard-related activities; (3) collecting and providing funds for band/guard-related activities; (4) providing fund raising opportunities to benefit the DCHS Band/Guard Program and DCHS band/guard students; (5) disseminating necessary information to Band Booster members, students and the public about the DCHS Band/Guard Program and achievements; (6) maintaining DCHS band/guard equipment, supplies and uniforms; (7) chaperoning and supervising DCHS band/guard students during band/guard-related activities; (8) advocating for the best interests of the students in the DCHS Band/Guard Program; (9) maintaining an enthusiastic interest in the DCHS Band/Guard Department and its programs, (10) building and maintaining the membership of the Band Booster organization; and (11) any other activity which in the opinion or the DCHS Band/Guard Directors and Boosters Executive Board are necessary or advisable in furthering the DCHS Band/Guard Program.

The Band Boosters are a separate and distinct organization from DCHS and the Decatur Township School Corporation. The Band Boosters maintain its own separate budget and finances. The Band Boosters are managed and directed by its Executive Board.

ARTICLE I: NAME AND ADDRESS OF ORGANIZATION

SECTION I: Name. The official name of this organization shall be Decatur Central High School Band Boosters, Inc., otherwise known as Band Boosters.

SECTION II: Address. The physical address is 5251 Kentucky Avenue, Indianapolis, IN 46221-9615.

ARTICLE II: MEMBERSHIP AND MEETINGS

SECTION I: Band Booster Members (Member). All parents and legal guardians of DCHS band/guard students or junior high students who are currently participating in the DCHS Band/Guard Program are Members of the Band Boosters for the duration of their student's participation in the DCHS Band/Guard Program.

SECTION II: Band Booster Associate Members (Associate Member). Any other friend or relative or any student currently participating in the DCHS Band/Guard Program: and any student alumni of the DCHS Band/Guard Program and their parents, legal guardians, relatives or friends, may participate as non-voting, Associate Members of the Band Boosters. Associate Members do not pay fees and may not serve as officers of the Executive Board.

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SECTION III: Termination of Band Booster Membership. A Member is automatically terminated upon student ceasing participation in the DCHS Band/Guard Programs for any reason or graduating. A majority of the Executive Board in attendance is required to remove, censure, or restrict the status of an active Member. A Member removed by the Executive Board will be given the right to present an appeal to the Executive Board at the next Executive Board meeting. Any Active Member determined to be guilty of the following infractions will be temporarily or permanently removed from the Membership of the Band Boosters: any obscene or sexual propositions, action or misconduct involving a DCHS band/guard student, providing or making available any illegal or controlled substance to a DCHS band/guard student, deliberately putting any DCHS band/guard student in jeopardy of violating any local, State or Federal statutes or laws, using or in possession of any illegal or controlled substances while involved in any Band Booster activities, falsely representing themselves as an Executive Officer or official representative of the Band Boosters, and/or any Member determined to be guilty of maliciously undermining the goals and purpose of the DCHS Band/Guard Program.

SECTION IV: Band Booster Meetings. On the first Thursday of every month (or otherwise as the Executive Board may determine), at least ten (10) times a year, the Band Boosters will hold meetings that are open to Members and Associate Members to discuss the activities of the Band Boosters, the needs of the DCHS Band/Guard Program, and related matters. A schedule and an agenda for the Band Boosters meetings shall be published in advance of the meetings through any appropriate means, including email, newsletter, school announcements or website postings.

SECTION V: Band Boosters' Annual Meeting. The Band Boosters' annual meeting shall be held in tandem with the regularly-scheduled April meeting unless the Executive Board decides, for good cause, to reschedule the annual meeting to a different date. The date, time and place of the rescheduled annual meeting must be announced to the Band Booster Members at least seven days in advance of the rescheduled meeting. The rescheduled annual meeting must be held no later than the regularly scheduled May Band Booster meeting. At the Annual Band Booster Meeting a vote will take place electing Officers to the Executive Board. As a general matter this is the one and only time each year the Band Booster Members are asked to vote. Each Band Booster Member gets one vote, regardless of the number of band/guard students in the household. Associate Members in attendance are reminded they do not vote.

ARTICLE III: THE EXECUTIVE BOARD

SECTION I: Executive Board Officers. The Band Boosters' Executive Board shall be comprised of President, Vice President, Treasurer, Secretary, External Communications Specialist (ECS) and the Head Director of the DCHS Band/Guard Department (Head Director). All other DCHS Band/Guard Department Directors are ex-officio members of the Executive Board. All Executive Board Members, (with the exception of the Head Director and the Treasurer whom may receive compensation as deemed), are non-paid, appointed positions.

SECTION II: Executive Board Duties. The Executive Board will work in conjunction with the DCHS Band/Guard Directors to further the goals of the organization and to prepare for the Band Boosters' monthly membership meetings. The Executive Board's duties include, but are not limited to:

- a. Supervising all of the affairs of the organization, and transacting necessary business in accordance with these Bylaws and articles of incorporation of the organization.
- b. Approving a budget and fundraising activities for each year and amending the budget as necessary
- c. Overseeing Band Booster finances
- d. Presenting a brief report of activities at the Band Boosters meetings.

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- e. Designating Team Leaders, overseeing team activities, and serving as ex-officio member of assigned teams
- f. Establishing policies and procedures for various Band Booster activities and functions
- g. Maintaining confidentiality regarding any communication of the status of any specific student accounts among the Executive Board Officers.

SECTION III: Executive Board Actions. A majority of the Executive Board present at any regularly scheduled Executive Board meeting shall constitute a quorum. The Executive Board may vote or otherwise act on any matter by quorum at its monthly meetings, or by email if necessary or expedient in the furtherance of the Band Boosters' interests. A simple majority vote by the Executive Board, or its quorum, is sufficient to approve or ratify any Executive Board action or decision. For purposes of determining a majority vote, each office may cast one vote, and the Head Director may cast two votes. All other Band/Guard Directors may not vote, but they may participate in Executive Board discussions, and the Executive Board will consider their opinions in acting on any matter. If less than a majority, the Executive Board Officers present may adjourn the meeting.

SECTION IV: Executive Board Authority. The Executive Board has the authority to establish, assess and collect all fees necessary to support the DCHS Band/Guard Program. The Executive Board has the authority to delegate tasks to Band Booster Members. The Executive Board also has the authority to utilize the services of other persons at the Executive Board meetings or otherwise for professional advice in legal, accounting, marketing or any other subject, if the Executive Board believes such advice is beneficial to the goals of the Band Boosters. Any person invited to attend the Executive Board Meeting in an advisory capacity shall not be considered a voting member of the Executive Board, but is bound by the same rules of confidentiality as Executive Board Officers.

Section V: Executive Board Meetings. On the Tuesday before the Band Booster meeting, the Executive Board meeting shall be held. Special meetings of the Executive Board may be called by the President or by any Officer of the Executive Board. No formal notice of regular meetings or special meetings is required, but the person or persons calling the meeting shall make a good faith attempt to give oral or written notice of the special meeting to all Officers of the Executive Board. Physical copies of the minutes of these meetings shall be kept by the Executive Board Secretary, and electronic copies shall be regularly posted and maintained on the DCHS Band/Guard Program's website until the date of each annual meeting.

ARTICLE IV: ELECTION OF EXECUTIVE BOARD OFFICERS

SECTION I: Executive Board Officer Nominations. Prior to the annual meeting each year, the Head Director of the DCHS Band/Guard Department, with consideration given to any interested Band Booster Member's recommendations, shall prepare a slate of Executive Board Officer Nominees.

SECTION II: Slate of Nominees. The slate of Nominees shall be provided to the Band Booster Members at least 14 days before the annual meeting.

SECTION III: Executive Board Officer and Nominees Qualifications. All Nominees for the Executive Board must satisfy the following criteria, both at the time of their nomination and election, and if elected, during their entire term of office:

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- a. Be a Member of the Band Boosters. This qualification may be waived with a majority vote of the Executive Board, if professional experience and specialized skills are deemed to qualify the individual for the Executive Board.
- b. Be current in all payments owed to the DCHS Band/Guard Program, the Band Boosters, and their student account(s);
- c. Satisfy all conditions required for direct volunteer-student contact that are imposed by the Decatur Township School Corporation, DCHS, or the Band Boosters. These conditions include keeping a current valid and "clean" criminal background check on file with DCHS.
- d. To be considered for the Executive Board Presidential Office, an individual must be a Member of the Band Boosters for at least one year and a Officer of the Executive Board for one year.
- e. To be considered for all other Executive Board positions, an individual must be a Band Booster Member for at least one year. This qualification may be waived with a majority vote of the Executive Board, if professional experience and specialized skills are deemed to qualify the individual for the Executive Board position.

SECTION IV: Election of Executive Board Officers. Executive Board Officers shall be elected at the Band Boosters' annual meeting in April or May. The nominee for each office who receives the greatest number of votes is considered to have been elected as an Executive Board Officer. Members who are unable to attend the annual meeting in person may vote by submitting a signed absentee ballot to the Head Band Director prior to the election. Each Band Booster Member gets one vote, regardless of the number of band/guard students in the household. Associate Members do not vote.

SECTION V: Length of Service. Beginning in 2017, Executive Board Officers shall serve for a period of two years: however, an Executive Board Officer may serve for only one year if the shorter term is approved by the Band Booster Members when the prospective Officer is elected into office. No person shall hold the same office for more than two years unless the additional length of service is expressly approved by a vote of the Band Booster Members.

SECTION VI: Resignation or Removal. An Executive Board Officer may be removed for cause by a majority vote of the disinterested members of the Executive Board. Cause may include, but not be limited to, misfeasance, neglect of duty, dishonesty, and failure to maintain the qualifications necessary for office set forth in Article IV Section III, or any other action that is deemed harmful to the organization or the DCHS Band/Guard Program. In addition, when an Executive Board Officer fails to attend three consecutive meetings and fails to perform his or her duties without adequate reason for a period of 60 days, the Executive Board may remove the Officer and declare the position vacant by a majority vote of the Executive Board. In the event any Officer resigns or is removed from office, the other members of the Executive Board may, by majority vote, appoint another Band Booster Member (including the remaining Officer who shared duties with the departing Officer) to serve in place of the departing Officer, so long as the appointee meets the qualifications necessary for Officer in Article IV, Section III. The appointment of any such replacement Officer shall end at the date of the next annual meeting, unless that person is elected into office in accordance with Section IV above.

SECTION V: Vacancies. Any vacancy occurring in the Executive Board and any positions to be filled by reason of an increase in the number of Executive Board Members shall be filled by the Executive Board. The Executive Board has the right to fill any vacancy with a non-Band Booster Member so as long as their expertise would benefit the DCHS Band/Guard Program.

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SECTION VI: Shared Offices. Two people may hold one office. One person may not hold two or more offices. In the event one or more offices are held by more than a single person, only one vote per office shall be cast on any vote taken at all Executive Board meetings.

ARTICLE V: DUTIES OF OFFICERS- The duties of the Officers shall include all duties imposed by law, as well as the specific duties described for each Officer below:

SECTION I: President. The President shall preside over all business meetings, prepare agenda for said meetings, arrange any special meetings as needed, serve as ex-officio member of assigned teams, and coordinate with the Vice President to make sure the teams are functioning as needed. The President shall provide the proper direction of the Band Boosters in order to obtain the goals of the organization. This person is the face of the DCHS Band/Guard Program and shall support and promote the Program in all capacities. The President shall develop teams, help find suitable candidates to lead each team and be willing, if needed, to lead a team in the event no one has volunteered. The President will oversee budget preparation with Treasurer and Head Band Director and oversee the CHARMS system for the DCHS Band/Guard Department. The President shall meet with the Vice President once per month before each monthly meeting to develop the meeting agenda.

SECTION II: Vice President. The Vice President shall preside over all Band Booster meetings in the absence of the President, assist the President in any and all tasks, and assume the President's duties upon their resignation or if the President is unable to fulfill the above mentioned duties until a new President can be nominated and elected. The Vice President will oversee the appointing and training of Team Leaders (communicating the requirements of their team), call for and collect all Team Leader reports for each months meetings, meet and communicate with Team Leaders each month (or as needed) and serve as ex-officio member of assigned teams. The Vice President shall meet with the President once per month before each monthly meeting to develop the meeting agenda.

SECTION III: Secretary. The Secretary shall attend all band booster and executive board meetings and record minutes to be made publicly available by publication on the DCHS band/guard web-site. The Secretary shall serve as ex-officio member of assigned teams. The Secretary shall collect and maintain all student records, including commitment forms, medical forms and all parental permissions. The Secretary shall maintain the established Band Booster email account, keeping contacts updated, monitoring all incoming and outgoing email, forwarding emails (CHARMS) to the appropriate parties when necessary and composing a weekly email update to be distributed to all current Band Boosters.

SECTION IV: Treasurer. The Treasurer shall attend all Executive Board meetings, oversee the deposits of all income, and manage payables and receivables. The Treasurer shall monitor and reconcile all applicable accounts held by the Band Boosters. The Treasurer shall provide and keep track of monies/change for concessions and events, collect and keep track of fund raising revenue, keep student accounts current with charges, credits, and payments, providing statements every other month. The Treasurer shall request and maintain W9's for all staff members and provide 1099's at year's end, prepare monthly fiscal year financial reporting for Executive Board meetings, keep calendar years financial reporting and oversee in the completion of the IRS 990 information return at year's end. The Treasurer will maintain a current inventory of all physical assets. The Treasurer shall be the Team Leader for the Financial Team and shall serve as ex-officio member of assigned teams.

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SECTION V: External Communication Specialist (ECS). The ECS shall attend all Executive Board meetings, maintain and update the DCHS band/guard website (coordinate with President and the CHARMS system) with new business, current Band Booster events, contests and event information for the whole DCHS Band/Guard Department. The ECS shall monitor and oversee the maintenance of all social media accounts owned by the Band Boosters. The ECS shall maintain the newsletter; provide photos and stories for the newspaper and MSD Decatur Website. The ECS shall notify local news publications of upcoming events, contest results and accomplishments. The ECS shall promote all events through local news publications and MSD of Decatur Township. The ECS shall publicize any scholarship opportunities involving Band Boosters. The ECS shall attend and/or coordinate a schedule to ensure Band Booster representation is present at all Decatur Township school board meetings. ECS shall serve as ex-officio member of assigned teams.

ARTICLE VI: TEAM LEADERS

SECTION I: Responsibilities. Team Leaders shall recruit Band Booster members for their respective teams with the support of the Executive Board. Team Leaders shall lead their teams; provide guidance to achieve the goals of their respective teams and delegate responsibilities. Team Leaders shall consult and coordinate with the Vice President and DCHS Band/Guard Directors to make sure all areas are covered and needs are being met (volunteers, donations, drivers, etc.) as well as coordinate with other Teams when necessary. Team Leaders shall attend a monthly or bimonthly Team Leader meeting with the Vice President. Team Leaders shall support Contest Planning Team during all hosted events, as needed. Team Leaders are responsible for following all policies and Bylaws that have been established by the Band Boosters. All Team Leader positions, duties and assignments are at the discretion of the Executive Board.

SECTION II: Reports. All Team Leaders shall prepare a report of updates and future needs for each of the monthly Band Booster meetings.

SECTION III: Length of Service. Team Leaders shall serve a one-year term from June 1 to May 31.

ARTICLE VII: DUTIES OF TEAM LEADERS

SECTION I: Chaperone Team Leader. The Chaperone Team Leader shall assist the DCHS Band/Guard Program per Article VII, as well as the following: (1) schedule and assign volunteers for all chaperoned events; (2) maintain/refill chaperone supply bags for fall and winter seasons, current paperwork and supplies; and (3) inventory, distribute and request donations for snacks and water.

SECTION II: Color Guard Team Leader. The Color Guard Team Leader shall assist the DCHS Band/Guard Program per Article VII, as well as the following: (1) be the liaison between the Color Guard parents and the Directors; (2) organize meals: volunteers, menu, and donations; (3) coordinate parent volunteer; and (4) assist Directors in planning trips, hotels, meals, etc.

SECTION III: Concessions - Operations Team Leader. The Concessions - Operations Team Leader shall assist the DCHS Band/Guard Program per Article VII, as well as the following: (1) schedule, recruit and train concession volunteers for all necessary events; (2) coordinate product pickup and stocking; (3) be responsible for profitability of concessions; (4) manage overall flow of concession operations for all necessary events; (5)

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store equipment and clean up after each event; and (6) assist the Financial Team in event and post-event cash handling.

SECTION IV: Concessions - Preparations Team Leader. The Concessions - Preparations Team Leader shall assist the DCHS Band/Guard Program per Article VII, as well as the following: (1) order all product and supplies and maintain a current inventory of all product on hand and submit monthly inventory to Treasurer; (2) make sure that food has been prepared and all equipment is set before each event; (3) track concession volunteers and submit the list of names to the Treasurer within in 48 hours post-event; and (4) assist the Financial Team in pre-event and event cash handling.

SECTION V: Contest Planning Team Leader. The Contest Planning Team Leader shall assist the DCHS Band/Guard Program per Article VII, as well as the following: (1) plan and coordinate band/guard hosted events, including set-up, execution and clean up; (2) determine conflicts with campus use and plan accordingly; (3) assess volunteer needs and coordinate, recruit and manage volunteers, CHARMS volunteer board, volunteer assignments; (4) prepare master volunteer schedule and provide copy to Head Band Director and President; (5) determine hospitality needs and coordinate with Hospitality Team; and (6) ensure that necessary supplies are in stock and available prior to each event.

SECTION VI: Financial Team Leader. The Financial Team Leader shall assist the DCHS Band/Guard Program per Article VII, as well as the following: (1) Empty black box regularly and drop money in safe; (2) Assist with tracking of orders/money from fundraising; (3) Double check and sign off on deposits from concessions, events and fundraising team leader; (4) Make change orders from bank and keep safe stocked with change/small bills; (5) Provide cash boxes for events, shows, programs, concessions; (6) Assist with data entry into CHARMS; (7) Assist in taking deposits to bank; (8) Other duties as assigned by the Treasurer.

SECTION VII: Fundraising Team Leader. The Fundraising Team Leader shall assist the DCHS Band/Guard Program per Article VII, as well as the following: (1) be responsible for the planning and execution of 6-8 fundraisers/year and evaluate effectiveness of each fundraiser at its completion; (2) handle and track all order forms, handouts, communication with parents; (3) research ideas for new fundraisers; (4) work with the Treasurer in collecting orders and money and ordering product; and (5) seek approval of the Executive Board by June 1st for the following year of fundraisers.

SECTION VIII: Hospitality Team Leader. The Hospitality Team Leader shall assist the DCHS Band/Guard Program per Article VII, as well as the following: (1) plan, manage and execute hospitality rooms for all necessary events; (2) assess volunteer needs and coordinate, recruit and manage volunteers; and (3) generate donation list, communicate the needs and with the assistance of the board, seek donations from Band Boosters and/or outside sources.

SECTION IX: Indoor Winds Team Leader. The Indoor Team Leader shall assist the DCHS Band/Guard Program per Article VII, as well as the following: (1) be the liaison between the Indoor Winds parents and the Directors; (2) organize meals: volunteers, menu, and donations; (3) coordinate parent volunteers; and (4) assist Directors in planning trips, hotels, meals, etc.

SECTION X: Props Team Leader. The Props Team Leader shall assist the DCHS Band/Guard Program per Article VII, as well as the following: (1) work with Directors, as needed, to coordinate scope and timeline of props; (2)

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create/build props for marching band, color guard, indoor winds, and winter percussion; and (3) maintain/fix props during each season, as needed.

SECTION XI: Special Events Team Leader. The Special Events Team Leader shall assist the DCHS Band/Guard Program per Article VII, as well as the following: (1) organize and supervise nightly marching band camp activities, Side-By-Side Ice Cream Social and Parent Preview; (2) coordinate with Fundraising Team to plan and execute Showcase Dinner and Sweet Night of Jazz; (3) organize and supervise both Marching Band Banquet and End of the Year Banquet; and (4) explore additional event opportunities to generate unified Band Booster support.

SECTION XII: Sponsorship Team Leader. The Sponsorship Team Leader shall assist the DCHS Band/Guard Program per Article VII, as well as the following: (1) maintain current DCHS band/guard sponsors; (2) review current DCHS band/guard sponsorship levels and make recommendations; (3) cultivate relationships for potential future sponsorships and VIK (value in kind); (4) research and recommend potential grants to help offset program expenses; and (5) research, secure and display event day and band/guard sponsors at hosted events.

SECTION XIII: Transportation Team Leader. The Transportation Team Leader shall assist the DCHS Band/Guard Program per Article VII, as well as the following: (1) schedule and coordinate box trucks, vans and/or tractor, as well as drivers to all travel contests; (2) schedule and coordinate parent loading/unloading crews; (3) consult with the Treasurer to maintain trailer registration, insurance and inspections and (4) responsible for general maintenance and upkeep of the band/guard trailer.

SECTION XIV: Uniforms Team Leader. The Uniforms Team Leader shall assist the DCHS Band/Guard Program per Article VII, as well as the following: (1) manage fittings and all alterations; (2) be responsible for uniform repairs; (3) coordinate launderings; (4) maintain inventory of gloves, shoes, shakos and other accessories; (5) inventory uniforms and maintain uniform tracking data; and (6) schedule necessary uniform personnel for each event.

SECTION XV: Winter Percussion Team Leader. The Winter Percussion Team Leader shall assist the DCHS Band/Guard Program per Article VII, as well as the following: (1) be the liaison between the Winter Percussion parents and the Directors; (2) organize meals: volunteers, menu, and donations; (3) coordinate parent volunteers; and (4) assist Directors in planning trips, hotels, meals, etc.

ARTICLE VIII: FINANCIAL

SECTION I: Annual Budget. The Treasurer will develop and prepare an initial proposed annual budget to be provided to the Executive Board for their review at the April Executive Board meeting. The proposed budget must be finalized and approved into permanent record by majority vote of the Executive Board no later than the May Executive Board meeting. The fiscal year runs from June 1 through May 31.

SECTION II: Unbudgeted Expenses. It is the intent of the Band Boosters that all reasonably foreseeable expenses be identified and included in the approved budget. Nevertheless, the Band Boosters recognize that additional expenses may arise during the year that could not be reasonably anticipated. If possible, the Head Director will promptly notify the Executive Board of the nature and amount of the unexpected expense so the

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Executive Board can consider the expenditure before it is incurred. However, if the Head Director determines that it is in the best interests of the DCHS Band/Guard Program to immediately incur the unexpected expense, he or she will notify the Executive Board of the nature and amount of the incurred expense as soon as possible.

SECTION III: Student Accounts and Unused Student Account Funds. All student accounts and unused student account funds shall be maintained, managed, and reimbursed to Band Booster Members in accordance with then-existing version of the Boosters Student Account Policy, which will be made available to all Band Booster Members. Regardless of the provisions of any such Policy, any DCHS band/guard student who has not paid his or her student account in full before graduation is subject to having their diploma withheld by DCHS until the account is fully paid.

SECTION IV: Hardship Financial Assistance. In the event a student is unable to participate in band related activities, due to financial needs, the Executive Board may offer financial assistance. A request for financial assistance must be submitted in writing to the Head Director. The Head Director will submit the request to the Executive Board for review. To be eligible for financial assistance, student and parent/legal guardian participation in the band program and all fundraisers is required. All requests for financial assistance shall be kept confidential and can only be used for student expenses. All band fees must be paid in full by the end of the current school year.

SECTION V: Check Cosigners. Spouses shall not be cosigners for any Band Booster checks.

ARTICLE IX: DISSOLUTION

SECTION I: Winding Up. In the event the Band Boosters ceases operations for any reason, the organization, shall pay any outstanding expenses, sell any unneeded equipment, and pay any requested refunds in accordance with then-existing version of the Band Booster Student Account Policy. After all such payments and collections have been made, the organization, shall distribute any remaining funds or assets to the following entities, in order of preference:

- a. The DCHS Performing Arts Department;
- b. The Decatur Township Educational Foundation;
- c. The Decatur Township School Corporation;
- d. Indiana State School Music Association.

ARTICLE X: AMENDMENT

SECTION I: Proposed Bylaw Amendments. Any Officer of the Executive Board may propose amendments to these Bylaws. Proposed amendments must be submitted to the Executive Board in writing for consideration. Any amendment of these Bylaws is only effective (1) after the Executive Board Officers are notified of the proposed change and the date the proposal will be voted on; and (2) the Executive Board Officers approve the proposed amendment by majority vote at a regularly-scheduled meeting.

ARTICLE XI: STUDENT SCHOLARSHIP

SECTION I: Scholarship Name. The name of this scholarship shall be known as *The Heather Scott Scholarship*.

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SECTION II: Financial Value and Source. This scholarship shall be no less than \$800.00. These funds shall be derived through donations, fundraising and unused funds from student accounts (students that have either graduated and do not have a younger sibling in the Band/Guard Program or have dropped the program).

SECTION III: Qualifications. This scholarship shall be awarded to a graduating senior, whom qualifies under the guidelines established by *Decatur Township Scholarship Association*.

ARTICLE XII – INDEMNIFICATION

The Band Boosters indemnifies, to the full extent permitted by law, every Executive Board Member, officer, or agent of the organization made a party of a proceeding because he/she is or was an Executive Board Member, officer, or agent shall finally be adjudicated in such proceeding to have acted in bad faith and to have been liable by reasons of willful misconduct in the performance of his/her duty as such Executive Board Member, officer or agent.

ARTICLE XIII – CONFLICT OF INTEREST

We, the Band Boosters, resolve that no member of the Executive Board shall participate in any discussion or vote on any matter in which he or she or a member of his or her immediate family has potential conflict of interest due to having material economic involvement regarding the matter being discussed. When such a situation presents itself, the Executive Board Officer must announce his or her potential conflict, disqualify himself or herself, and be excused from the meeting until discussion is over on the matter involved. The President of the meeting is expected to make inquiry if such conflict appears to exist and the Executive Board Officer has not made it known.

ARTICLE XIV – INUREMENT/PRIVATE BENEFIT

No part of the net earnings of the Band Boosters shall inure to the benefit of, or be distributable to, its members, directors, officers, or other private persons, except that the Executive Board shall authorize and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in these bylaws.

ARTICLE XV – PROHIBITION OF LEGISLATIVE/POLITICAL ACTIVITY

No substantial part of the activities of the Band Boosters shall consist of carrying on propaganda, or otherwise attempting to influence legislation (except as otherwise provided by Section 501 (h) of the Internal Revenue Code), and the Band Boosters shall not participate in, or intervene in (including the publishing or distribution of statements), any political campaign on behalf of, or in opposition to, any candidate for public office.

ARTICLE XVI – ACTIVITIES NOT PERMITTED

The Band Boosters shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under section 501 (c)(3) of the Internal Revenue Code, or the corresponding

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section of any future federal tax code, or (b) by a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Approved by majority vote of the Executive Board this ____ day of _____, 2016.

Edward Merkling, President

Kevin Toler, Vice-President